



DEPARTMENT OF THE NAVY
NAVAL AIR STATION KINGSVILLE
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NASKINGSINST 1710.31
Code N921

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NASKINGS INSTRUCTION 1710.31

From: Commanding Officer, Naval Air Station Kingsville

Subj: HUNTING REGULATIONS ABOARD NAS KINGSVILLE AND DIXIE ANNEX

Ref: (a) NASKINGSNOTE 1710
(b) NASKINGSINST 8300.1P
(c) Texas Parks and Wildlife Form 1046-W7000 of 24 Mar 09

Encl: (1) Hunter Safety and Information Brief
(2) Duties and Responsibilities
(3) NASK Big Game Hunting Area (North Field)
(4) NASK Small Game/Bird Hunting Area (South Field)
(5) Dixie Annex Map
(6) Big Game Hunter Check-In Log
(7) Big Game Harvest Log
(8) Small Game/Bird Hunter Check-In Log
(9) Small Game/Bird Harvest Log
(10) Hunting Release and Indemnification Agreement
(11) Texas Parks and Wildlife Resource Document
(12) Dixie Annex Lodging Accommodation Rules and Regulations for Use
(13) Dixie Annex Waiver and Release of Liability
(14) Base Access Pass Registration Form (SECNAV 5512/1)
(15) NASK/Dixie Annex Hunting Program Background Check Completion Form
(16) Huntmaster JQR

1. Purpose. To establish regulations governing hunting activities at Naval Air Station Kingsville (NASK) and Dixie Annex (formerly Escondido Ranch). This document has been substantially revised and must be read in its entirety.

2. Cancellation. NASKINGSINST 1710.7RR; NASKINGSINST 1710.27R

3. Discussion. Hunting is a popular recreational activity in South Texas and is encouraged onboard the station. Strict adherence to the provisions of this instruction are required to ensure safety and provide the maximum opportunity for participation by all hands. Except as modified by this instruction, hunting seasons, methods of take, and game (bag) limits shall be in accordance with regulations of the Federal Government and the State of Texas (as listed for the respective County).

4. Program Management

a. The Command Master Chief, will have overall managerial responsibility for the program.

b. The Senior Huntmaster will be responsible for preservation and conservation of all wildlife and habitat, Huntmaster assignment, and hunter safety.

c. The Lead Huntmaster is responsible for the day-to-day organization and operation of the hunting program.

d. A core working group consisting of representatives from Morale, Welfare and Recreation (MWR), natural resources, safety, designated Huntmasters and the NASK Command Master Chief will meet periodically to address hunting issues, duties and responsibilities (enclosure 2) and expenditures of hunting receipts. This group will meet at least annually to review hunting instructions, discuss and propose changes to the hunting program (bag limits, length of season, hunting fees, harvest quotas, etc.), as well as identify potential projects and equipment that may be needed to improve the overall program.

5. Eligibility. Eligible personnel are defined as Active Duty/Retired military, Reservists, National Guard (NG), Department of Defense (DoD) civilians, DoD Dependent family members and escorted guests of the above. Hunting of both big and small game/birds is open to all eligible personnel.

6. Minimum Age, Hunter Education and Background Check Requirements

a. The minimum age to hunt (possess a weapon) aboard NASK and Dixie Annex is nine (9) years of age. The minimum to accompany a hunter is five (5) years of age. No persons under age five (5) are permitted. All minors and guests (regardless of age) must be accompanied* at all times.

Note: "Accompanied" means: By an eligible sponsor who is at least 18 years of age and holds a valid hunting permit for the location being hunted. For small game/bird hunting the hunter must be within normal voice control. For big game and turkey hunting, hunters will be assigned to the same blind as their sponsor.

b. Proof of successful completion of a Hunter Education Training Course is required for all hunters. Hunter Education Deferrals (Issued by the State) **are not valid** aboard NASK or Dixie Annex. Proof of successful completion of a hunter education course is required.

Note: Texas recognizes Hunter Education certificates from all other states and provinces. Proof of certification is required to be on your person while hunting.

c. All patrons and guests age eighteen (18) and above are required to complete a background check prior to purchasing a NASK/Dixie Annex hunting permit or access pass. Background checks are completed by NAS Kingsville Security Department. Submit a completed Base Access Pass Registration form (enclosure 14) to NAS Kingsville Security either in person or via e-mail to KNGV_PASS-TAG@navy.mil. Security will provide a certified copy of the NASK/Dixie Annex Hunting Program Background Check Completion Form (enclosure 15) which must be presented to MWR staff in order to purchase a NASK or Dixie Annex hunting permit or Access Pass.

7. Fees and Permits

a. The MWR Outdoor Recreation office is located in Building 3766 and can be reached at (361) 516-6449. The MWR Outdoor Recreation staff will collect fees for hunting permits at rates recommended by the working group and approved by the Commanding Officer. Hunting permits are issued annually (1 September - 31 August). All Hunters must purchase a hunting permit as described below.

b. MWR Outdoor Recreation staff will verify/require the following prior to issuing a hunting permit:

(1) Valid photo ID showing eligibility status and date of birth. (CAC, Retired ID, Dependent ID, or other government issued proof of age: birth certificate, school ID)

(2) Valid Texas State Hunting License.

Note: Type 502 license required to receive Disabled Veteran benefit.

(3) Proof of Hunter Education.

(4) NASK/Dixie Annex Hunting Program Background Check Completion Form (Age eighteen (18) and above) (enclosure 15).

(5) Completion of the Hunting Release and Indemnification Agreement (enclosure 10).

c. MWR Outdoor Recreation office staff will require non-hunting patrons age eighteen (18) and above wishing to accompany hunters into the field to complete the Hunting Release and Indemnification Agreement Form (enclosure 10) prior to issuing a NASK/Dixie Access Pass.

Note: All hunters must have a valid hunting permit. All non-hunters must have a valid Access Pass in their possession.

8. Dixie Annex Deer Tag Drawing. Dixie Annex has been issued a Level 3 Managed Land Deer Permit (MLDP) by the Texas Parks and Wildlife Department (TPWD). Under this permit, TPWD issues deer management tags to the installation which are used in lieu of the tags provided on the Texas State Hunting License to legally tag all deer harvested aboard Dixie Annex. No outside deer tags will be allowed. An annual drawing is held as outlined in reference (a) for the issuing of these tags. The harvesting of deer aboard Dixie Annex without a MLDP tag is prohibited.

9. Regulations

a. General

(1) Daily and Season bag limits, season dates and hunting times will be as listed by federal and Texas Parks and Wildlife Division (TPWD) regulations for the respective County for the current hunting season except where modified in this instruction. Dixie Annex deer hunting

season dates will be announced via reference (a), but must fall within federal and TPWD regulations as outlined in MLDP program guidance.

(2) Hunting activities shall not present a hazard to flight operations or personnel. No hunting shall be permitted within 100 yards of any runway, building, or equipment.

*Note: Big game hunting **is not authorized** while flight operations are being conducted.*

(3) The Commanding Officer, with guidance from the Environmental Division Natural Resources program manager and Bird/Wildlife Aircraft Strike Hazard (BASH) program manager, may modify bag limits, season dates, hunting times or authorized hunting areas as necessary to manage wildlife, but cannot exceed state and federal regulations.

(4) In accordance with reference (a), all firearms brought aboard the station must be registered with Security. This registration can be completed aboard the main station or through e-mail at: KNGV_PASS-TAG@navy.mil.

Note: All weapons brought onboard NAS Kingsville must be unloaded and declared to Security personnel at the entry control point.

*Note: Registration includes inputting the weapon data into the Consolidated Law Enforcement Operations Center (CLEOC) system. Once complete, Security will provide a printout of the CLEOC registration information. This printout will be used to verify registration before each hunt and must be presented to security personnel and the Duty Huntmaster on request. **All hunters are personally responsible for obtaining their own paperwork and must have a physical copy to present upon hunter check-in.** Due to time constraints, hunters will not be allowed to register firearms and hunt big game on the same day.*

(5) The possession of a silencer/suppressor is prohibited.

(6) The possession of a handgun is prohibited, regardless of license to carry, with the following exceptions:

(a) Law Enforcement officers that are required to carry a service-issued handgun at all times.

(b) Military Security personnel that are acting in an official Naval Security Force (NSF) capacity.

(c) Huntmasters who have completed the Huntmaster Job Qualification Requirement (JQR), (enclosure 16).

(7) Access roads in the airfield area are restricted to official vehicles only. Use of these roads may be specifically authorized by the Commanding Officer for transiting to and from hunting areas, via the Air Operations Officer.

(8) Private vehicles shall not cross or use any runway or taxiway.

(9) Private vehicles shall not be parked in a manner that obstructs any road, fire lane, runway, or taxiway. Additionally, private vehicles shall not be parked in any un-mowed areas or within 10 feet of the perimeter fence line.

(10) Unless accompanied by the Duty Huntmaster, private vehicles must be visible from an established road at all times.

(11) All harvested game shall be tagged in accordance with TPWD regulations at the location of the kill.

a. Onboard NASK: NAS Kingsville will be entered for the ranch and Kleberg will be entered for the county.

b. Onboard Dixie Annex: NASK Dixie Annex will be entered for the “ranch” and McMullen will be entered for the county. All Deer shall be tagged with a MLDP tag. **The use of outside tags is prohibited.**

(12) Wanton Waste: No person shall kill or cripple any bird or animal without making a reasonable effort to retrieve it and retain it in their actual custody. Any act that results in wanton or needless waste of an animal or otherwise intentionally allows it to be wantonly or needlessly wasted, or fails to dispose of it in a reasonable and sanitary manner, amounts to an offense. All birds or animals not recovered shall be reported to the Duty Huntmaster.

(13) Field dressing of harvested animals **is not permitted within the hunting area.** All big game harvested on station must be taken to the central processing and check station, located in South Field, where they will be dressed and weighed. Harvest data for each animal will be collected and recorded by the Duty Huntmaster.

(14) During organized and controlled hunts, the Duty Huntmaster may set additional rules as deemed necessary in the interest of safety. Such rules shall be binding to all participants.

(15) Hunters are reminded that NASK and Dixie Annex are surrounded by private and county property. All personnel hunting aboard the station are prohibited from crossing property boundaries unless an emergency exists. Enclosures (3), (4), and (5) show the locations of perimeter fences and property boundaries.

(16) Station property, to include but not limited to perimeter fences, blinds, and feeders shall not be tampered with in any way for any reason.

(17) NASK maintains agricultural leases, meaning a farmer may be working in the fields. Agricultural practices such as hay cutting, row crop harvesting, and cattle grazing take precedence to all forms of hunting.

(18) Legal shooting times for all game animals and non-migratory game bird species are published by TPWD.

(19) Game, non-game and exotic animals as defined by TPWD may be taken. All regulations, season dates and special provisions listed for McMullen County apply unless modified by this instruction or reference (a).

(20) **Loaded weapons in vehicles are prohibited at all times.**

(21) **The use of alcoholic beverages is prohibited** during hunting or within eight (8) hours of any activity using a weapon. All hunters will be free from the effects of alcohol as determined by the Huntmaster or Commanding Officer.

(22) **Smoking is prohibited** while in the blinds or any designated hunting area.

(23) Hunters are responsible for picking up all trash and litter prior to leaving the hunting area.

b. Big Game Hunting.

(1) Big Game is defined as the following:

(a) Game Animals – White-tailed Deer, Javelina

(b) Non-Game Animals – Bobcats, Coyotes, and Mountain Lions

(c) Exotic Animals – Feral Hog, Nilgai Antelope, Axis Deer, Aoudad Sheep, Elk, Sika Deer, Fallow Deer, Blackbuck Antelope, and Russian Boar

Note: Aboard Dixie Annex the taking of any animal (game, non-game or exotic) displaying a radio tracking collar, ear identification tag or similar device is prohibited.

(2) Big Game hunts will be announced via reference (a), but must fall within federal, local, and TPWD regulations as outlined in applicable program guidance.

Note: The Commanding Officer may authorize special hunts or seasons by species as allowed by federal and TPWD regulations based upon recommendations from the Core Working Group.

(3) Big game hunting is authorized from 30 minutes prior to sunrise until 30 minutes after sunset. All big game hunts shall be organized and controlled by the Duty Huntmaster, and will be dependent on flight operations.

(4) Big game may be hunted from designated blinds as depicted in enclosures (3) and (5).

(5) Game, non-game, and exotic animals as defined by TPWD, whose TPWD open season dates (if applicable) as listed for the respective county AND are within the NASK published big game season dates may be taken.

(6) All methods of take as allowed by TPWD may be used for big game with the following exceptions:

(a) Centerfire rifles must be between .223 caliber and .49 caliber.

(b) Aboard NASK and Dixie Annex: archery equipment (including crossbows) must meet TPWD minimum requirements for draw weight, broadhead size, and stock length as appropriate.

(7) In an effort to ensure the overall quality of the deer herd, strict adherence to the following deer harvest restrictions is required:

(a) On Dixie Annex, hunters whose tickets are drawn for an Antlerless Only tag will be allowed to harvest any antlerless deer as defined by TPWD. Hunters whose tickets are drawn for a Buck Only tag will be allowed to harvest any buck that has an inside spread measurement between the main beams of 13 inches or greater, or has a single spike antler with a branched antler on the other side*. To determine if a buck has an inside spread measurement of at least 13 inches, look at the distance from ear-tip to ear-tip on a buck with ears in the "alert" position. If the inside spread of the main beams is outside the ear-tips the deer is eligible to be harvested. Hunters are expected to positively identify their target.

** The purpose of the single spike antler addition is to allow the taking of a mature deer with genetics inhibiting the ability for a 13 inch spread.*

(b) On NASK antler restrictions as listed by TPWD for Kleberg County shall apply.

(8) All illegal game will be confiscated and disposed of in compliance with existing policy and state regulations.

(9) Transit routes to and from blinds shall be via the mowed pathway. Shooting at game while walking to/from the blind, and still hunting and stalking are **strictly prohibited**. Hunters' firearms shall be unloaded while transiting to and from, and while entering/exiting the blind. Hunters shall load their firearms once safely inside the blind.

(10) All hunters shall remain in their blinds during hunting hours except to recover an animal that is down in the cleared hunting area between the blind and the feeder only. Hunters shall communicate their position and intentions to the Duty Huntmaster before leaving their assigned blind. **DO NOT GO INTO THE BRUSH OR ACROSS CREEKS TO RETRIEVE WOUNDED GAME.** For safety reasons, all hunters are required to wait for the Duty Huntmaster prior to attempting to retrieve wounded game that is not down in the cleared hunting area between the blind and the feeder. Hunters desiring to depart their blinds prior to the end of hunting hours shall communicate their position and intentions to the Duty Huntmaster and request permission to depart. If permission is granted, hunters shall proceed to the hunter check-in/out station by the most direct route possible, remaining conscious not to disturb other hunters.

(11) All hunters shall unload firearms and depart blinds at the end of hunting hours. Hunters will be expected to arrive at their access gate no later than 15 minutes after the end of hunting hours.

c. Small Game/Bird Hunting

(1) Small game/birds are defined as the following:

- (a) Game animals/birds – quail, turkey, migratory game birds (all species).
- (b) Non-game animals – rabbit and squirrel.

(2) Aboard Dixie Annex small game/bird hunting is authorized as annotated in reference (a), with specific season dates for game animals coinciding with the listed TPWD season for the species being pursued as listed for McMullen County.

(3) Aboard NASK small game/bird hunting is authorized Monday through Sunday **by reservation only (72-hour notice)**. The designated small game/bird hunting season aboard NASK will coincide with the TPWD seasons as listed for Kleberg County for each species.

Note: The Commanding Officer may modify hunting areas and seasons by species as allowed by federal and TPWD regulations based upon recommendations from the Core Working Group.

(4) Small game/bird hunting is authorized by the schedule published in reference (a).

(5) Small game/birds may be hunted in the designated hunting areas as shown in enclosures (4) and (5). Taking small game/birds outside a designated area **is prohibited**.

(6) The NASK South Field small game/bird hunting area is designated as a shotgun and archery only area.

(a) Archery equipment (including crossbows) must meet TPWD minimum requirements for draw weight, broadhead size, and stock length as appropriate.

(b) The use of rifles, and handguns **is prohibited**.

(7) On Dixie Annex, all methods of take as allowed by TPWD may be used for small game/birds with the following exceptions:

(a) Archery equipment (including crossbows) must meet TPWD minimum requirements for draw weight, broadhead size, and stock length as appropriate.

(8) All federal and TPWD regulations pertaining to migratory and non-migratory game birds shall apply on station.

(9) All illegal game will be confiscated and disposed of in compliance with existing policy and state regulations.

(10) All hunters shall unload firearms and depart the hunting area at the end of hunting hours. Hunters will be expected to arrive at the check-in/out station for check-out no later than 30 minutes after the end of hunting hours.

(11) Dogs (retrievers) may be used for small game/bird hunting in accordance with TPWD regulations. Dogs will not be used to hunt, pursue, or harass big game animals. Owners of lost hunting dogs shall immediately report this to the Duty Huntmaster.

d. Night Hunting (Dixie Annex only)

(1) Aboard Dixie Annex, non-protected non-game animals, exotics, and fur-bearing animals as defined by TPWD may be hunted at night as allowed by TPWD.

(2) The use of artificial lights and night vision equipment is authorized as allowed by TPWD.

(3) Night hunting will be allowed in coordination with the Duty Huntmaster only, in accordance with reference (a).

(4) All hunters shall establish a return time with the Duty Huntmaster prior to departing to the blinds. Hunters will be expected to arrive at the hunter check in/out station for check-out NLT 30 minutes after established return time.

9. Specific Hunt Procedures

a. Hunts for Big Game

(1) Reservations for Big Game hunts in accordance with reference (a).

(2) Big Game hunters will muster with the Duty Huntmaster prior to proceeding into the field, normally 0430 and 1430. Blind assignments will be determined at this muster time.

(3) To confirm eligibility, the Duty Huntmaster shall verify and record the following information onto the big game hunter check-in log (enclosure 6) from each hunter present:

- (a) Valid photo ID showing eligibility
- (b) NASK or Super Combo Permit
- (c) Texas state hunting license
- (d) Proof of hunter education course
- (e) Emergency contact information
- (f) CLEOC printout for the weapon(s) presented

(4) At check-in, the Duty Huntmaster will announce the number of blinds available for that hunt.

(a) If the number of available blinds exceeds the number of eligible hunters present, then priority categories will not be applied. All hunters shall participate in a random drawing, which will determine the order in which hunters will choose their blind assignments. A chip clearly marked with a number will be placed in a hat for each hunter present. All hunters will draw and the hunter who drew the chip marked number 1 will have first choice of blind and so on. Blind assignments are valid for that hunt only. Locations of blinds are shown in enclosures (3) and (5).

(b) If the number of eligible hunters present exceeds the number of available blinds, then the priority categories listed below will be applied to all hunters present (hunters checking in after 0500 may be removed from consideration regardless of priority).

(c) If there are still more hunters than available blinds, then the remaining hunters shall participate in a random drawing to determine which hunters will participate in that hunt. A green chip will be placed in a hat for each available blind. A red chip will also be placed in the hat until the total number of chips equals the number of hunters present (example: 10 blinds available, 14 hunters present. 10 green and 4 red chips would be placed in the hat). All hunters will draw and those drawing a green chip will be the hunters for that hunt. All hunters drawing a red chip will not be allowed to hunt and will be expected to depart the base immediately. They will however, be given priority for the afternoon hunt on the same day (Saturdays only). At the completion of this first drawing, all selected hunters shall participate in a second random drawing which will determine the order in which hunters will choose their blind assignments as described above. Blind assignments are valid for that hunt only. Locations of blinds are shown in enclosures (3) and (5).

Note: The number of eligible hunters for a given hunt will depend on the number of available blinds.

(1) Priority I.

Active duty military personnel
Disabled veterans (Patrons)

(2) Priority II.

All other patrons

Note: Minors and guests (regardless of age) shall be assigned to the same blind as their authorized sponsor.

(5) The Duty Huntmaster will then conduct the Hunter Safety and Information Brief (enclosure 1) and require all hunters to sign the check-in log verifying they have received and thoroughly understand the brief.

(6) The Duty Huntmaster will annotate the location of all hunters on the station map. Communication between the Duty Huntmaster and hunters in the field will be accomplished via

cell phone. If hunters do not have cell service, they will return to the gate of entry at the predetermined time established by the Duty Huntmaster.

(7) All hunters may depart the hunter check-in/out station for assigned blinds as directed by the Duty Huntmaster.

(8) The Duty Huntmaster will instruct each hunter where to park and escort hunters to their blinds as required.

(9) Where applicable, the perimeter access gate will be locked behind each hunter in order to provide for base security.

(10) Upon harvesting an animal, hunters shall contact the Duty Huntmaster to be escorted to the game processing station. Harvest data for each animal will be collected and recorded by the Duty Huntmaster onto the Big Game Harvest Log (enclosure 7).

Note: Field dressing of harvested animals is not permitted within the hunting area.

b. Hunts for Small Game/Birds

(1) Small Game/Bird hunters who desire to hunt on NASK **shall make a reservation no later than 72 hours prior to the requested day of the hunt.** Reservations may be made via MWR Outdoor Recreation staff, (361) 516-6449. Dixie Annex hunt schedules are located in Ref. a.

(2) Small Game/Bird hunters will muster with the Duty Huntmaster at the Check-in/out station within 30 minutes of the reserved hunt time on the day of the hunt.

(3) To confirm eligibility, the Duty Huntmaster shall verify and log the following information from each hunter onto the Small Game/Bird Hunter Check-in Log (enclosure 8):

(a) Valid photo ID showing eligibility

(b) NASK or Super Combo Permit

(c) Texas State Hunting License

Note: Must include Upland & Migratory Game Bird Endorsements as applicable.

(d) Proof of Hunter Education Course

(e) Emergency contact information

(f) CLEOC printout for the weapon presented

(4) Once verification is complete, the Duty Huntmaster will provide the patron with the Duty Huntmasters cell phone number. Access to designated Small Game/Bird hunting area is controlled on a first-come/first-served basis.

(5) The Duty Huntmaster will then conduct the Hunter safety and information brief (enclosure 1) and require all hunters to sign the check-in log verifying they have received and thoroughly understand the brief.

(6) All hunters may depart the hunter check-in/out station as directed by the Duty Huntmaster and proceed to their assigned Small Game/Bird hunting area.

(7) Upon completion of the hunt, each hunter will contact the Duty Huntmaster and report back to the check-in/out station. The Duty Huntmaster will check/record all harvested small game/birds utilizing the Small Game/Bird Harvest Log (enclosure 9).

(8) Once complete, all hunters shall depart the station immediately. On Dixie Annex, there are a limited amount of campers available for hunters to sleep in during hunting weekends; they will be available on a first-come, first served basis. Prior to utilizing one of the campers, hunters must read the Dixie Annex Lodging Rules and Regulations (enclosure 12) and complete the Waiver and Release of Liability Form (enclosure 13).

10. Logs and Records

a. Hunter Check-In Logs (enclosures 6 and 8) shall be used by the Duty Huntmaster to record the information outlined above.

b. Game Harvest Logs

(1) The Duty Huntmaster shall record the harvest data of all game taken in the game harvest logs (enclosures 7 and 8). The big game log shall record the following information:

(2) Harvest information will be used by Natural Resources, Environmental, MWR, and Huntmaster personnel to administer the Dixie Annex Fish and Wildlife program. Additionally, deer harvest data for deer taken on Dixie Annex is required to be reported to TPWD as a condition of the MLDP program.

11. Transfer of Wildlife Resources. Harvested wildlife resources may be transferred between persons as allowed under TPWD regulations. A Wildlife Resource Document (enclosure 11) may be required.

12. Enforcement. NASK Security Department is responsible for the enforcement of all laws and regulations onboard NASK and Dixie Annex. Duty Huntmasters are responsible for assisting the Security Department with the enforcement of hunting regulations aboard NASK and Dixie Annex. The Duty Huntmaster will report any violations to the Security Department. Violations of Texas hunting regulations will be referred to Texas State Game Wardens, via the Command Master Chief, for action. Violations of NASK hunting instructions may result in the revocation of hunting privileges and/or disciplinary action by the Commanding Officer.

13. Trapping. With the exception of BASH and Natural Resources personnel in the performance of their duties, trapping **is not permitted** aboard the station.

14. MLDP Program Requirements. Participation in the TPWD MLDP program allows flexible seasons and increased harvest opportunities on board Dixie Annex. The program is incentive-based and habitat focused. Participation in the MLDP program requires a written Wildlife Management Plan (WMP) approved by a Texas Parks and Wildlife Department biologist, reference (c). Dixie Annex has been categorized as a MLDP Level 3 property. The Senior Huntmaster and the Natural Resources Manager are the TPWD MLDP program agents.


E. H. BROMLEY

**NAS KINGSVILLE/DIXIE ANNEX
HUNTER SAFETY/INFORMATION BRIEF**

1. Handle every firearm as if loaded at all times. **ALWAYS** ensure your weapon is pointed in a safe direction. **NEVER** point a firearm toward another person or anything that you would not want to shoot.
2. Firearms shall be on "**SAFE**" until ready to fire.
3. Weapons may not be loaded until inside the hunting blind. **ALWAYS UNLOAD PRIOR TO CLIMBING AND EXITING STANDS.**
4. **NEVER** discharge weapons within 100 yards or towards any building, roadway or equipment.
5. Don't fire through or across perimeter fences.
6. Don't crawl over/under or tamper with perimeter fences.
7. **NEVER** cross fences or the creek on the eastern boundary.
8. Watch for cattle and horses. **NEVER** fire toward or near cattle, horses, or any other domestic animal.
9. **NEVER** fire at or disturb any protected species as outlined in current Texas hunting regulations.
10. All legal game as defined in the Texas state hunting regulations book (listings for the respective County or Southern Zone) is allowed to be harvested.
11. All special rules, restrictions, season dates as outlined in the Texas state hunting regulations book (listings for the respective county or southern zone) apply to all game harvested onboard the station. (Discuss any restrictions: i.e., sex, antler size).
12. The taking of any animal displaying a radio collar, ear tag, or similar device **is prohibited.**
13. All game taken **MUST** be removed from the station. Wanton waste will not be tolerated.
14. Upon harvesting an animal, **DO NOT LEAVE** the immediate vicinity of the blind/feeder. If the animal is not in the immediate vicinity of the blind/feeder wait for the Duty Huntmaster, **DO NOT ENTER THE BRUSH.** Certain game animals such as hogs and javelinas are dangerous and should be approached with caution, especially when wounded.

15. If other hunters or persons happen to stray into or through the area you are hunting, communicate your location and ensure they acknowledge you. (Big Game Hunters only: Notify the Duty Huntmaster immediately)
16. Snake chaps are highly recommended. (Discuss the treatment for snakebite. Discuss the difference between pit vipers and various other species of snakes.) Snakes can climb trees, stands, etc. Use caution when entering wooded areas and inspect blinds prior to entering.
17. In case of an emergency (lost, injured, etc.) use your radio (Big Game hunters only) or cell phone to contact the Duty Huntmaster or Security. If you are unable to contact the Duty Huntmaster or Security via radio or cell phone, blow three quick blasts on the whistle, wait three minutes, blow three more blasts. Continue to do so until located.
18. When using elevated blinds:
 - a. **NEVER** make quick sudden moves. Keep your weight centered in the middle of the blind.
 - b. Prior to entering blinds, inspect for snakes, owls, hawks, etc.
19. **NEVER** use a scoped firearm to glass for game. You may be pointing a loaded firearm toward another hunter.
20. **ALWAYS** ensure you have enough water. Discuss symptoms of dehydration.
21. **ALWAYS** use a flashlight when walking during darkness.
22. After each hunt, inspect yourself for ticks.

DUTIES AND RESPONSIBILITIES

1. Senior Huntmaster. A Senior Huntmaster, appointed by the Commanding Officer, will be responsible for preservation and conservation of all wildlife and habitat, Huntmaster assignment, and hunter safety. Qualifications shall include, but not be limited to, an in-depth knowledge of the contents and spirit of the basic hunting instruction, hunter safety, and specific hunt procedures. Specific duties and responsibilities include:

- a. Review all purchase requests (PR) and verify that all of the items requested are required/necessary for the sustainment of the hunting program.
- b. Maintain a constant awareness of available funding and ensure expenditures are planned and prioritized in accordance with program goals and requirements.
- c. Forward all PRs to the Natural Resources Manager.
- d. Maintain annual harvest data for all species.
- e. Fully enforce all hunting regulations, including the authority for refusal for individual participation in hunting activities for reasons mentioned in the basic instruction. This authority does not permit deviation from or modification of this instruction.

2. Lead Huntmaster. A Lead Huntmaster, appointed by the Commanding Officer, will be responsible for the day to day organization and operation of the hunting program. Qualifications shall include, but not be limited to, an in-depth knowledge of the contents and spirit of the basic hunting instruction, hunter safety, specific hunt procedures, and personal maturity. Specific duties and responsibilities include: train and recommend certification of all Duty Huntmasters through the Senior Huntmaster for approval by the Commanding Officer.

- a. Maintain a current list of certified Huntmasters at Security.
- b. Maintain and submit Deer harvest information as required by MLDP program guidance. (Dixie Annex only).
- c. Ensure compliance with supplemental food and water requirements as outlined in the Wildlife Management Plan (WMP).
- d. Clearing vegetation around blinds/feeders and bird hunting areas beginning no later than 45 days prior to the first day of authorized hunting.
- e. Continually assess the condition of blinds and feeders. Blinds deemed to be unsafe will be removed from service until repairs are completed.
- f. Store enough feed on hand to replenish all feeders during the hunting season.

g. Fully enforce all hunting regulations, including the authority for refusal for individual participation in hunting activities for reasons mentioned in the basic instruction. This authority does not permit deviation from or modification of this instruction.

h. Establish additional rules for safety consideration as circumstances dictate.

3. Duty Huntmaster. The Duty Huntmaster shall be responsible for the overall safe conduct and control of big game hunts. Qualifications shall include, but not be limited to, an in-depth knowledge of the contents and spirit of the basic hunting instruction, hunter safety, specific hunt procedures, and personal maturity. Specific duties and responsibilities include:

a. Personally verify that all prospective hunters are authorized and possess the required licenses and permits.

b. Inspect weapons for proper types and verify registration.

c. Conduct a safety briefing for all hunters selected for the hunt. See enclosure (1).

d. Conduct an orientation briefing for all hunters who are unfamiliar with blind locations, transit routes to and from blinds, designated parking, and hunt procedures.

e. Ensure hunters unfamiliar with blind locations are escorted to and from assigned blinds.

f. Ensure all hunts are conducted in strict compliance with the procedures outlined in the basic instruction.

g. Ensure that each selected hunter is properly logged in the appropriate log.

h. Annotate all hunter locations on the area map. Examine any kills and ensure proper tagging. Log all required harvest data in the appropriate harvest log.

i. Report all birds and animals suspected of being crippled or killed and not recovered to the Senior Huntmaster.

j. Ensure all hunters are accounted for and properly logged out in the appropriate log prior to securing from the hunt.

k. Immediately notify proper Navy authorities in the event of personal injury.

l. Notify the Senior Huntmaster in the event of personal injury, civilian community incident, or violation of safety or hunt procedures.

m. Continually assess the condition of blinds and feeders and report all concerns to the Senior Huntmaster.

n. Notify the Senior Huntmaster when feed supplies are running low.

o. Fully enforce all hunting regulations, including the authority for refusal for individual participation in hunting activities for reasons mentioned in the basic instruction. This authority does not permit deviation from or modification of this instruction.

p. Establish additional rules for safety consideration as circumstances dictate.

4. Natural Resources Manager. NASK Environmental Division - Natural Resources will administer the wildlife and habitat management aspects of the program to include providing financial oversight to the wildlife fund. Specific duties and responsibilities include:

a. Serve as the liaison between NAS Kingsville and TPWD Wildlife Biologists.

b. Coordinate and schedule the annual deer survey as required by MLDP program guidance.

c. Review, update, and ensure compliance with the Dixie Annex WMP as required by MLDP program guidance.

d. Review all PRs and verify all items listed on the PR are compliant with fund guidelines and forward to the MWR Director for approval.

5. MWR. The NASK MWR Department will provide sales outlet, accounting, and procurement services in support of a wildlife management program. Specific duties and responsibilities include:

a. The MWR Director will review all PRs for accuracy, approve the document and forward the document to the MWR Accountant for processing.

b. The MWR Accountant will process the PR and inform the Senior Huntmaster that the document has been approved and that the purchase can be made.

c. Provide a monthly accounting of all revenues received and all expenditures processed for the hunting program fund.

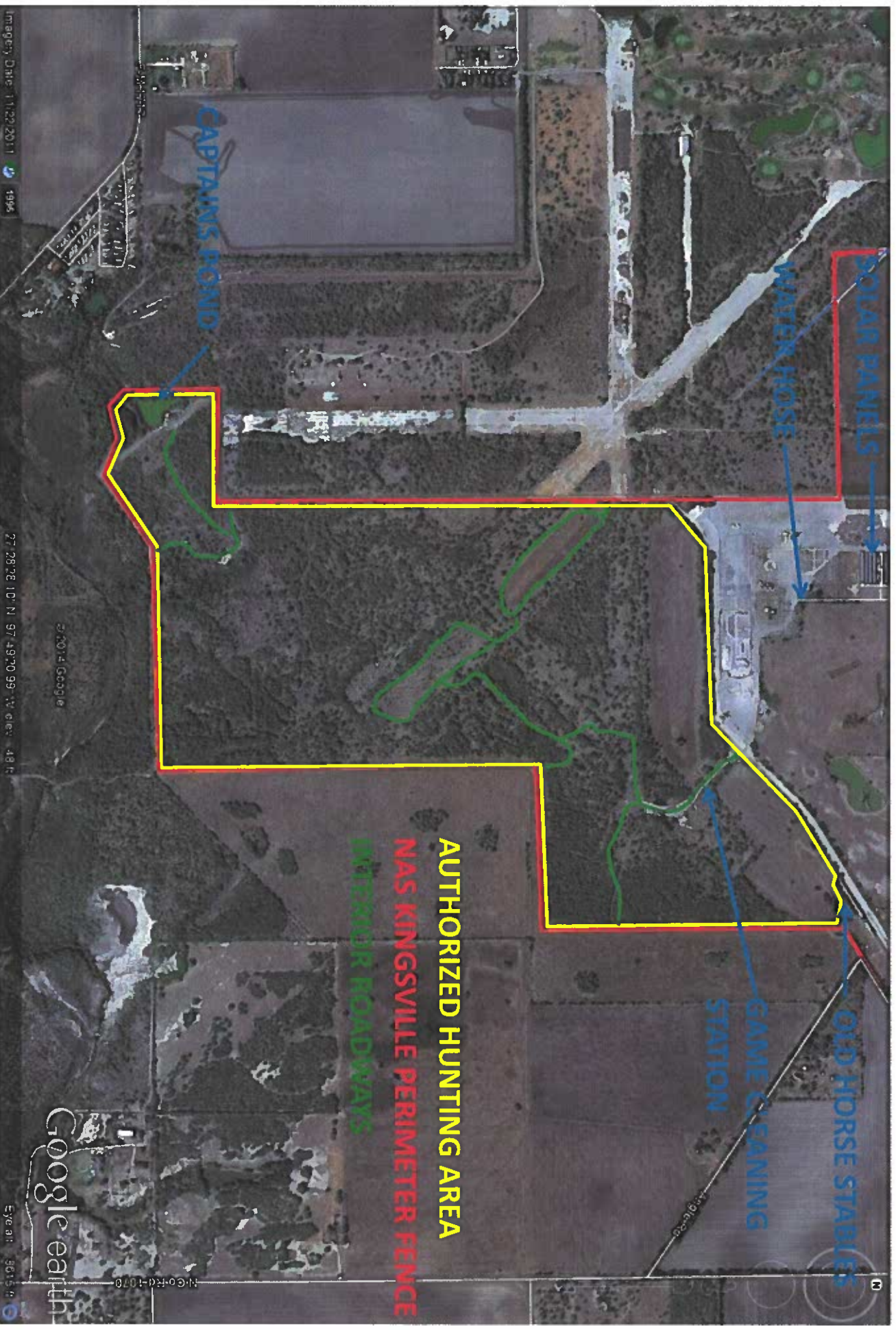
NORTH FIELD BIG GAME BLIND LOCATIONS

NASKINGSINST 1710.31



SOUTH FIELD SMALL GAME / BIRD HUNTING AREA

NASKINGINST 1710.31



DIXIE ANNEX MAP

NASKINGSINST 1710.31



NASKING\$INST 1710.31

[illegible]

HARVEST LOG

DATE	FACILITY (circle one)	NAME	BLIND ASSIGNED	GAME HARVESTED	GAME SEX	WEIGHT	AGE OF ANIMAL	# POINTS
	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							
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	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							
	NASK DIXIE ANNEX							

SMALL GAME / BIRD HUNTER
CHECK-IN LOG[illegible]

HARVEST LOG

DATE	FACILITY (circle one)	NAME	DOVE HARVESTED	QUAIL HARVESTED	TURKEY HARVESTED	RABBITS HARVESTED	OTHER SPECIES HARVESTED (SPECIFY)
	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						
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	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						
	NASK DIXIE ANNEX						

NAS KINGSVILLE HUNTING RELEASE AND HOLD HARMLESS AGREEMENT

I certify that I have read, understand, and will abide by the current version of NASKINGSINST 1710.31. I understand that if I do not comply with all applicable regulations, my privilege to hunt may be suspended or revoked immediately without refund of any fees.

I understand that hunting and shooting are inherently risky activities. I assume all risk of damage, injury, or loss to myself and my family, including minor children, for bodily injury, death, loss of personal property and any related expenses as a result of my negligence, the negligence of my family, the negligence of any other individual, or the negligence of Naval Air Station Kingsville (hereinafter NASK) and its staff. I agree to release and hold harmless any entity or employee of the United States Government from all claims, losses, injuries, and expenses arising out of or resulting from my family's or my participation in hunting and shooting activities onboard NASK or the Dixie Annex (formerly known as Escondido Ranch). I accept full responsibility for the cost of treatment for any injury that I may incur or cause upon another person while onboard NASK or the Dixie Annex. I also understand and agree that I may be held liable for any damage or loss to the United States Government or any third party that is caused by my own negligence, gross negligence, willful misconduct or fraud.

This release and hold harmless agreement is and shall be binding upon myself, my executors and administrators

I UNDERSTAND THAT THE TERMS ARE CONTRACTUAL IN NATURE AND THAT I HAVE SIGNED THIS DOCUMENT OF MY OWN FREE WILL WITH FULL UNDERSTANDING OF ALL THE TERMS AND I WAS GIVEN THE OPPORTUNITY TO CONSULT WITH AN ATTORNEY IF DESIRED.

IN WITNESS WHEREOF, I have signed this Release and Indemnity Agreement on

this _____ day of _____, 20____.

Print: _____

Signature _____ Witness: _____

If legal guardian for a participating minor child, check this box ☐

Minor's Name: _____

Refer to Outdoor Annual sections on Transfer of Wildlife Resources, Cold Storage/Processing Facility, and Taxidermist for an explanation of requirements to complete and possess this document.

_____ (1) Name _____ (2) Phone

(4) Receiver's Name

(6) Number and Type of Species or Parts

(8) Name of Ranch, Area, Lake, Bay, or Stream and County, State, or Country

(11) Signature _____ (12) Date _____

Enclosure (11)

**DIXIE ANNEX LODGING ACCOMODATIONS
RULES AND REGULATIONS FOR USE**

The following rules and regulations are provided for the purpose of establishing expectations for all authorized patrons to ensure an enjoyable experience for all. Strict adherence to the below is expected of all patrons. The Dixie Annex Duty Huntmaster is responsible for the safety of all patrons onboard the Annex. Patrons who fail to follow the below rules or who otherwise jeopardize the safety of other guest or Annex staff may be required to depart the Annex and/or Annex property at the sole discretion of the Duty Huntmaster.

Due to the isolated location of the Annex and the early/late hours often associated with hunting, lodging accommodations are being made available to provide a safe lodging alternative. There is no fee for utilizing the lodging accommodations aboard the Annex. Lodging is offered on a "first-come, first-served" basis.

ELIGIBILITY: Eligible personnel are defined as Active Duty/Retired military, Reservists, National Guard (NG), Department of Defense (DoD) civilians, Dependent family members (with Dependent ID) and escorted guests of the above. All minors and unaffiliated guests must be accompanied by their sponsor at all times. All personnel who enter Dixie Annex property must have a valid Dixie Hunting Permit or NASK/Dixie Access pass, available through the NAS Kingsville Outdoor Recreation Office.

WAIVER OF LIABILITY: All patrons and guests will be required to sign a waiver of liability during check in.

FIREARMS REGISTRATION & SAFETY REQUIREMENTS: Hunting is the primary recreational use of the Annex. The Duty Huntmaster recognizes that patrons may legally possess firearms for this purpose. The safety and security of our patrons is of the utmost importance. This policy pertains to the presence of firearms on the Annex premises and is intended to create a safe environment for all guests and visitors by providing appropriate guidance over the custody of firearms on the Annex.

Dixie Annex and the lodging accommodations are government property. Patrons of Dixie Annex, who are lawfully permitted to possess a firearm, may bring such firearm(s) onto Annex property for hunting purposes. All patrons who possess a firearm(s) on Annex property are personally responsible for abiding by all applicable federal, state, and local laws with respect to firearms. All firearms brought onboard Annex property shall be registered with NAS Kingsville security personnel and entered into the Consolidated Law Enforcement Operations Center (CLEOC) system. A copy of the CLEOC form clearly showing each firearm present must be provided to the Duty Huntmaster upon request.

The following firearm requirements, regardless of license or carrying permits, pertain to all patrons and guests:

- a. Handguns **are prohibited**. With the following exceptions:
 1. Law Enforcement officers that are required to carry a service-issued handgun at all times.
 2. Military Security personnel that are acting in an official Naval Security Force (NSF) capacity.
 3. Huntmasters who have completed the Huntmaster JQR.
- b. All firearms must have a cable style or trigger style gun lock affixed to the firearm at all times when not in use.
- c. During transport to/from the field, all firearms shall remain unloaded and locks shall remain in place until permission has been obtained from the Duty Huntmaster.

FIREARMS STORAGE REQUIREMENTS:

- a. Day Use Patrons: Once each patron has completed hunting (after each hunt) firearms shall be locked in a POV, unloaded, with trigger lock affixed.
- b. Overnight Patrons: Once each patron has completed hunting, that patron will lock their firearm in a POV, unloaded, with trigger lock affixed.
- c. Patrons and Guests who fail to abide by this policy may be asked to leave the Annex.

CHECK-IN: There is no established check-in time. All patrons **MUST** check in with the Duty Huntmaster for lodging assignment prior to proceeding onto Annex grounds for any reason.

CHECK-OUT: There is no established check-out time. All patrons **MUST** check out with the Duty Huntmaster prior to leaving Annex grounds for any reason.

SMOKING: Smoking **is not authorized** inside any rooms, RVs, or buildings.

HOUSEKEEPING: Maid service is NOT provided. All patrons are expected/ required to clean up after themselves. Sponsors are responsible for the cleanliness of lodging accommodations. Rooms/RVs must be swept, trash must be emptied and refrigerators must be emptied at check-out.

KITCHEN FACILITIES: The kitchen area is available for use by all patrons on a first come, first served basis. A limited amount of cooking utensils and dishware is also available for use on a first come, first served basis. All patrons are expected to properly clean and stow all utensils and dishware immediately after use.

WATER: Potable water is not available at the Annex. All faucets provide non-potable (not safe for drinking) water only. Water conservation is always required. Patrons are expected to provide for their own potable water needs.

CONSUMABLES: Consumable items, such as paper plates, paper towels, disposable cups, disposable eating utensils and toiletry products are not provided. All patrons are expected to provide for their own needs.

LINENS: Linens are not provided. Patrons are expected to provide for their own needs.

PETS: Pets/hunting dogs must be under the control of an adult at all times while onboard the Annex. Owners may be liable for damage caused by pets.

TRASH: There is no commercial trash service at Dixie Annex. Patrons are expected to pack out all trash and properly dispose of it off property.

NOTE: Complaints of excessive barking or aggressive behavior by the pet may result in both the owner and pet being directed to depart the Annex.

DIXIE ANNEX WAIVER AND RELEASE OF LIABILITY

In consideration of being allowed to use the lodging accommodations onboard the Dixie Annex (formerly known as Escondido Ranch), the undersigned acknowledges, appreciates, and agrees that there may be a risk of injury while staying in the lodging accommodations. The lodging accommodations are rustic in nature and are not maintained as a regular dwelling place. There is no potable water or the expected accommodations for paid lodging. Participants are required to use their own sleeping bags, gear, toiletries, cooking supplies and other accommodations they bring with themselves. Participants stay in the lodging accommodations at their own risk.

1. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS NAS KINGVILLE, THE UNITED STATES NAVY, and their officers, officials, agents, and/or employees, other participants ("RELEASEES"), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.

2. I KNOWINGLY AND FREELY ASSUME ALL RISKS, both known and unknown, and assume full responsibility for my participation.

3. I willingly agree to comply with the stated and customary terms and conditions for participation and use of the lodging accommodations onboard Dixie Annex. If I observe any unusual significant hazard during my stay, I will remove myself from the lodging accommodations and bring such hazard to the attention of the nearest official immediately.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

X _____	X _____	X _____
PARTICIPANT SIGNATURE	PRINTED NAME	DATE

DEPARTMENT OF THE NAVY LOCAL POPULATION ID CARD/BASE ACCESS PASS REGISTRATION

PRIVACY ACT STATEMENT:

AUTHORITY: 10 U.S.C. 113, Secretary of Defense: DoD Directive 1000.25, DoD Personnel Identity Protection (PIP) Program; DoD Instruction 5200.08, Security of DoD Installations and Resources and the DoD Physical Security Review Board (PSRB); DoD 5200.08-R, Physical Security Program; DoD Directive 5200.27, Acquisition of Information Concerning Persons and Organizations not Affiliated with the Department of Defense (Exception to policy memos); Directive-Type Memorandum (DTM) 09-012, Interim Policy Guidance for DoD Physical Access Control; DTM 14-005, DoD Identity Management Capability Enterprise Services Application (IMESA) Access to FBI National Crime Information Center (NCIC) Files; and E.O. 9397 (SSN), as amended; OPNAVINST 5530.14E, Navy Physical Security and Law Enforcement Program; Marine Corps Order P5530.14, Marine Corps Physical Security Program Manual; SORN NM05512.2 Badge and Access Control System Records and DMDC 16, Identity Management Engine for Security and Analysis (IMESA); <http://dpcl.dod.mil/Privacy/SORNsIndex>

PURPOSE(S): To control physical access to Department of Defense (DoD), Department of the Navy (DON) or U.S. Marine Corps Installations/Units controlled information, installations, facilities, or areas over which DoD, DON, or U.S. Marine Corps has security responsibilities by identifying or verifying an individual through the use of biometric databases and associated data processing/information services for designated populations for purposes of protecting U.S./Coalition/allied government/national security areas of responsibility and information; to issue badges, replace lost badges, and retrieve passes upon separation; to maintain visitor statistics; collect information to adjudicate access to facility; and track the entry/exit times of personnel.

ROUTINE USE(S): To designated contractors, Federal agencies, and foreign governments for the purpose of granting Navy officials access to their facility

DISCLOSURE: Providing registration information is voluntary. Failure to provide requested information may result in denial of access to benefits, privileges, and DoD installations, facilities and buildings.

IDENTITY PROOFING AND APPLICANT INFORMATION

1. LAST NAME:		2. FIRST NAME:		3. MIDDLE NAME:		4. NAME SUFFIX: <input type="checkbox"/> Jr. <input type="checkbox"/> Sr. <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV	
5. HISPANIC OR LATINO (Check one): <input type="checkbox"/> YES <input type="checkbox"/> NO		6. RACE (Check one or more): <input type="checkbox"/> WHITE <input type="checkbox"/> AFRICAN AMERICAN OR BLACK <input type="checkbox"/> ASIAN <input type="checkbox"/> AMERICAN INDIAN OR ALASKAN NATIVE <input type="checkbox"/> NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER					
7. GENDER (Check one): <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		8. DATE OF BIRTH:		9. CITY OF BIRTH:		10. STATE OF BIRTH:	
						11. BIRTH COUNTRY:	
12. US CITIZEN (Check): <input type="checkbox"/> YES <input type="checkbox"/> NO		13. DUAL CITIZENSHIP: <input type="checkbox"/> YES <input type="checkbox"/> NO CITIZENSHIP IF OTHER THAN US (Country):					

U.S. Citizen Minimum Documentation Required:

By Birth - Social Security No and/or State ID/Drivers License.

Naturalized - Certification Number, Petition Number, Date, Place and Court, United States passport number, Social Security No and/or State ID/Drivers License.

Derived - Parent's certification number, Social Security No and/or State ID/Drivers License.

Alien Minimum Documentation Required:

Registration Number, Expiration date, Date of entry, Port of entry.

14. IDENTITY SOURCE DOCUMENTS PRESENTED:		15. DOCUMENT NUMBER:		16. ISSUED BY STATE/COURT:		17. ISSUED BY COUNTRY:		18. ISSUED:		19. EXPIRES:	
<input checked="" type="checkbox"/> Social Security No.						United States					
<input checked="" type="checkbox"/> State ID/Drivers License						United States					
<input type="checkbox"/> Passport No.											
<input type="checkbox"/> Certification Number and Petition Number											
<input type="checkbox"/> Derived - Parent's Certification Number:						United States					
<input type="checkbox"/> Alien Registration No.						United States					
				Date of Entry:		Port of Entry:					
OTHER APPROVED IDENTITY SOURCE DOCUMENTS:											
<input type="checkbox"/>											
<input type="checkbox"/>											
20. WEIGHT (Pounds):		21. HEIGHT (Inches):		22. HAIR COLOR (Check one): <input type="checkbox"/> Blond <input type="checkbox"/> Brown <input type="checkbox"/> Black <input type="checkbox"/> Gray <input type="checkbox"/> Red <input type="checkbox"/> White <input type="checkbox"/> Silver <input type="checkbox"/> Auburn <input type="checkbox"/> Bald				23. EYE COLOR (Check one): <input type="checkbox"/> Brown <input type="checkbox"/> Green <input type="checkbox"/> Blue <input type="checkbox"/> Hazel <input type="checkbox"/> Black <input type="checkbox"/> Gray <input type="checkbox"/> Violet <input type="checkbox"/> Unknown			
24. HOME ADDRESS (Include city, state, zip code):								HOME PHONE (Include Area Code):			
25. BASE SPONSOR'S NAME:								SPONSOR PHONE (Include Area Code):			

EMPLOYMENT ACTIVITY INFORMATION			
26. EMPLOYER NAME AND ADDRESS (Include city/state/zip code):		EMPLOYER PHONE (Include Area Code):	
27. SUPERVISOR NAME AND ADDRESS (Include city/state/zip code):		SUPERVISOR PHONE (Include Area Code):	
28. Check the applicable box for WORK HOURS box or check the OTHER box and enter the work hours, then check the applicable for WORK DAYS.			
WORK HOURS: <input type="checkbox"/> 0600-1800 <input type="checkbox"/> 0800-1700 <input type="checkbox"/> OTHER _____ WORK DAYS: <input type="checkbox"/> SN <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> TH <input type="checkbox"/> F <input type="checkbox"/> ST			
PRIOR FELONY CONVICTIONS			
29. Have you ever been convicted of a Felony? <input type="checkbox"/> YES <input type="checkbox"/> NO _____ Initial			
REQUIREMENT TO RETURN LOCAL POPULATION ID CARD			
30. I understand that I am required to return my Local Population Identification Card to the Base Pass Office when it expires or if my employment is terminated for any reason. _____ (Initial)			
AUTHORIZATION AND RELEASE AND CERTIFICATION			
<p>31. I hereby authorize the DOD/DON and other authorized Federal agencies to obtain any information required from the Federal government and/or state agencies, including but not limited to, the Federal Bureau of Investigation (FBI), the Defense Security Service (DSS), the U.S. Department of Homeland Security (DHS)</p> <p>I have been notified of DON right to perform minimal vetting and fitness determination as a condition of access to DON installation/facilities. I understand that I may request a record identifier; the source of the record and that I may obtain records from the State Law Enforcement Office as may be available to me under the law. I also understand that this information will be treated as privileged and confidential information.</p> <p>I release any individual, including records custodians, any component of the U.S. Government or the individual State Criminal History Repository supplying information, from all liability for damages that may result on account of compliance, or any attempts to comply with this authorization. This release is binding, now and in the future, on my heirs, assigns, associates, and personal representative(s) of any nature. Copies of this authorization that show my signature are as valid as the original release signed by me.</p> <p>FALSE STATEMENTS ARE PUNISHABLE BY LAW AND COULD RESULT IN FINES AND/OR IMPRISONMENT UP TO FIVE YEARS.</p> <p>BEFORE SIGNING THIS FORM, REVIEW IT CAREFULLY TO MAKE SURE YOU HAVE ANSWERED ALL QUESTIONS FULLY AND CORRECTLY.</p> <p>I DECLARE UNDER PENALTY OF PERJURY THAT THE STATEMENTS MADE BY ME ON THIS FORM ARE TRUE, COMPLETE AND CORRECT</p> <p style="text-align: center;">DATE _____ SIGNATURE _____</p> <p>FINAL DETERMINATION ON YOUR ACCESS: The Base Commanding Officer has final authority for determination on granting physical access to DON controlled installations/facilities under his/her jurisdiction.</p>			
BELOW COMPLETED BY BASE REGISTRAR PERSON CONDUCTING IDENTITY PROOFING and NCIC CHECK			
32. INFORMATION VERIFIED BY:	33. ENTERED IN C/S SYSTEM BY:	34. PASS ISSUE DATE:	35. PASS EXPIRATION DATE:
36. NCIC CHECK PERFORMED BY:	37. RESULTS OF NCIC CHECK: <input type="checkbox"/> NO RECORDS <input type="checkbox"/> RECORD IDENTIFIER RECORD NUMBER: _____		38. RESULTS OF LOCAL RECORDS CHECK: <input type="checkbox"/> NO RECORDS <input type="checkbox"/> RECORD IDENTIFIER RECORD NUMBER: _____
<p>Office of Under Secretary of Defense Directive-Type Memorandum (DTM) 09-012, "Interim Policy Guidance for DoD Physical Access Control," December 8, 2009. DTM 09-012 requires that DoD installation government representatives query the National Crime Information Center (NCIC) and Terrorist Screening Database to vet the claimed identity and to determine the fitness of non-federal government and non-DoD-issued card holders (i.e. visitors) who are requesting unescorted access to a DoD installation. The minimum criteria to determine the fitness of a visitor is: 1) not on a terrorist watch list; 2) not on an DoD installation debarment list; and 3) not on a FBI National Criminal Information Center (NCIC) felony wants and warrants list. Additionally, SECNAV Memo, Policy for Sex Offender Tracking and Assignment and Access Restrictions within the Department of the Navy, of 7 Oct 08 and OPNAVINST 1752.3 established the Navy's policy on sex offenders, requiring Region Commanders (REGCOMs) and Installation Commanding Officers (COs) to prohibit sex offender access to DoN facilities and Navy owned, leased or PPV housing. This form describes the authority and purpose to collect and share the required information; and identifies the applicant/visitor and sponsor, and authorizes the DoD to perform the minimum vetting and fitness determination criteria. A favorable response on the vetting and fitness determination is required to receive access to DOD-controlled installation/facilities.</p>			

Instruction for completing the Local Population Access Registration Form

INSTRUCTIONS: Please complete all information in black ink (printed) or by typing. By voluntarily providing your Personal Information, you agree to the following terms and restrictions:

RESTRICTIONS: Local Population Identification Card/Base Access Pass may only be used by person to whom they are issued and for the specific business/purpose issued. Applicants are reminded that soliciting (i.e., door-to-door sales) is prohibited on the base, and that such activity is grounds for cancellation of the Pass. Additionally, such action may result in debarment from the base and legal action. The Base Commanding Officer has discretion over specifying the period of validity for any Local Population ID Cards/Base Access Passes that are issued under his/her jurisdiction. Review the Privacy At Statement that is printed at the top of the form.

<p>Block 1: Enter the Last Name.</p> <p>Block 2: Enter the First Name.</p> <p>Block 3: Enter the Middle Name.</p> <p>Block 4: If applicable, check the box for Name Suffix.</p> <p>Block 5: Check the applicable box for Hispanic or Latino.</p> <p>Block 6: Check the applicable box for Race.</p> <p>Block 7: Check the applicable box for Gender.</p> <p>Block 8: Enter Date of Birth.</p> <p>Block 9: Enter City of Birth.</p> <p>Block 10: Enter State of Birth.</p> <p>Block 11: Enter Country of Birth.</p> <p>Block 12: Check the applicable box for US Citizenship.</p> <p>Block 13: If not a US Citizen, enter the name of the Country of Citizenship.</p> <p>Block 14: Two forms of identity source documents from the list of acceptable documents listed below must be presented to the base registrar with this completed form. Check the box for the type of Documents that will be presented for identity proofing. If the document type is not listed, use the two rows under Other Approved Identity Source Documents to enter the type of document(s) that you will present.</p> <p>Block 15: Enter the Document Number located on the Identity Proofing Source document that was checked in Block 14.</p> <p>Block 16: Enter the State that issued the Identity Source Document.</p> <p>Block 17: Enter the Country that issued the Identity Source Document.</p>	<p>Block 18: Enter the Date that the Identity Source Document was issued.</p> <p>Block 19: Enter the Date that the Identity Source Document will expire.</p> <p>Block 20: Enter Weight in pounds.</p> <p>Block 21: Enter Height in inches.</p> <p>Block 22: Check the applicable box for Hair Color.</p> <p>Block 23: Check the applicable box for Eye Color.</p> <p>Block 24: Enter Home Address including City, State, Zip Code, and Home Telephone Number.</p> <p>Block 25: Enter Name of Registrant's Base Sponsor and Base Sponsor's Telephone Number.</p> <p>Block 26: Enter Employer Name and address including City, State, Zip Code, and Employer's Telephone Number.</p> <p>Block 27: Enter Supervisor's Name including City, State, Zip Code, and Supervisor's Telephone Number.</p> <p>Block 28: Check the applicable box for Work Hours box or check the OTHER box and enter the work hours, then check applicable boxes for Work Days.</p> <p>Block 28: Check the applicable answer if you have been convicted of Felony and enter initials.</p> <p>Block 29: Check the applicable box for felony conviction.</p> <p>Block 30: Enter initials to accept terms for returning Local Population Identification Card.</p> <p>Block 31: Sign and date the form to attest that the foregoing information is true and complete to best of your knowledge.</p>
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LIST OF ACCEPTABLE DOCUMENTS - All documents must not be expired.

Must present one selection from List A or a combination of one selection from List B and one selection from List C.

List A - Documents that Establish Identity and Employment Authorization	OR	List B - Documents that Establish Identity	AND	List C - Documents that Establish Employment Authorization
<ol style="list-style-type: none"> 1. U.S. Passport or U.S. Passport Card. 2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551). 3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa. 4. Employment Authorization Document that contains a photograph (Form I-766). 5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: <ol style="list-style-type: none"> a. Foreign Passport; and b. Form I-94 or Form I-94A that has the following: <ol style="list-style-type: none"> (1) The same name as the passport; and (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with and restrictions or limitations identified on form. 6. Passport from the Federal States of Micronesia (FSM) or the Republic of the Marshall Islands (RM) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and FSM or RM. 	OR	<ol style="list-style-type: none"> 1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address. 2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address. 3. School ID card with a photograph 4. Voter's registration card. 5. U.S. Military card or draft record. 6. Military dependent's ID card 7. U.S. Coast Guard Merchant Mariner Card 8. Native American tribal document. 9. Driver's license issued by a Canadian government authority. <p style="text-align: center;">For persons under age 18 who are unable to present a document listed above:</p> <ol style="list-style-type: none"> 10. School record or report card. 11. Clinic, doctor, or hospital record. 12. Day-care or nursery school record. 	AND	<ol style="list-style-type: none"> 1. A Social Security Account Number card, unless the card includes one of the following restrictions: <ol style="list-style-type: none"> (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION 2. Certification of Birth Abroad issued by the Department of State (Form FS-545). 3. Certification of Birth issued by the Department of State (Form DS-1360). 4. Original or certified copy of birth certificate issued by a State, county, municipal authority or territory of the United States bearing an official seal. 5. Native American tribal document. 6. U.S. Citizen ID Card (Form I-197). 7. Identification Card for Use of Resident Citizen in the United States (Form I-179). 8. Employment authorization document issued by the Department of Homeland Security.

The remainder of the form will be completed by the Base Registrar Person conducting Identify Proofing process and NCIC check.

AGENCY DISCLOSURE STATEMENT:

The public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Directives Division, 4800 Mark Center Drive, East Tower, Suite 03F09, Alexandria, VA 22350-3100 OMB 0703-0061. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN RESPONSE TO THE ABOVE ADDRESS.

Responses should be sent to the Base Registrar.

NASK / DIXIE ANNEX HUNTING PROGRAM

BACKGROUND CHECK COMPLETION FORM

This completed form certifies that _____ has
completed a security background check as required by NASKINGSINST 1710.31 (series).

DATE: _____

SEAL

SIGNATURE: _____

FINAL QUALIFICATION

NAS KINGSVILLE / DIXIE ANNEX HUNTMASTER

NAME _____ RATE/RANK/GRADE _____

This page is to be used as a record of satisfactory completion of all designated sections within this Job Qualification Requirements (JQR). Only specified qualifiers may signify completion of applicable sections.

A copy of this completed page shall be kept as documentation of satisfactory completion.

The trainee has completed all JQR requirements for this watch station. Recommend designation as a qualified HUNTMASTER.

RECOMMENDED _____ DATE _____
Lead Huntmaster

RECOMMENDED _____ DATE _____
Senior Huntmaster

RECOMMENDED _____ DATE _____
Command Master Chief

QUALIFIED _____ DATE _____
Commanding Officer or Designated Representative

SERVICE RECORD ENTRY _____ DATE _____

300.1 PREREQUISITES

FOR OPTIMUM EFFECTIVENESS, THE FOLLOWING ITEMS MUST BE COMPLETED PRIOR TO STARTING YOUR ASSIGNED TASKS. THE KNOWLEDGE PROVIDED AND SKILLS LEARNED DURING THESE PREREQUISITES ARE CRITICAL BUILDING BLOCKS IN SUCCESSFULLY PERFORMING YOUR ASSIGNED DUTIES.

ANY PREREQUISITE NOT COMPLETED PRIOR TO COMMENCING A 300 SECTION ITEM MUST BE AUTHORIZED BY YOUR TRAINING OFFICER/MANAGER AND DOCUMENTED WITHIN THIS JQR.

300.1.1 SCHOOLS:

a. Texas recognized Hunters Safety Education Course:

(Qualifier and Date)

300.1.2 E-LEARNING: NONE

300.1.3 JQR/PQS QUALIFICATION: NONE

300.2 TASKS

This section will ensure you are competent to perform routine tasks in the performance of your duties.

300.2.1 Discuss TPWD and MLDP season dates, and how to determine them.

(Qualifier and Date)

300.2.2 Discuss and Identify Big Game, Small Game, Exotic, and Non-Game animals.

(Qualifier and Date)

300.2.3 Discuss the ethical harvest of animals.

(Qualifier and Date)

300.2.4 Discuss the contents of NASKINGINST 1710.7(Series)

(Qualifier and Date)

300.2.5 Discuss the responsibilities of the Command Master Chief, Senior

Huntmaster, Lead Huntmaster, and Duty Huntmaster as outlined in NASKINGSNOTE 1710.7(series)

(Qualifier and Date)

300.2.6 Discuss bag limits, season limits, and how to determine them.

(Qualifier and Date)

300.2.7 Discuss the procedures for the disposal of illegal game.

(Qualifier and Date)

300.2.8 Discuss the contents of the harvest log.

(Qualifier and Date)

300.2.9 Explain the Firearms Safety Requirements.
a. Treat
b. Never
c. Keep
d. Keep

(Qualifier and Date)

300.2.10 Discuss the safety features of standard firearms.

(Qualifier and Date)

300.2.11 Discuss the loading and unloading procedures for the following firearms.
a. Bolt Action Rifle
b. Semi-Automatic Rifle
c. Break barrel Shotgun
d. Pump Action Shotgun
e. Semi-Automatic Shotgun
f. Revolver
g. Semi-Automatic Pistol

(Qualifier and Date)

300.4 INFREQUENT TASKS – Pistol Carry and Handling.

300.4.1 Demonstrate proper carry of a handgun.

(Qualifier and Date)

300.4.1 With a handgun, fire five (5) rounds from the three (3) yard line with a reload, and five (5) rounds from the seven (7) yard line with a reload achieving 8/10 rounds on target of a full size silhouette target.

(Qualifier and Date)

300.5 ABNORMAL CONDITIONS - NONE TO BE DISCUSSED.

300.6 EMERGENCIES - NONE TO BE DISCUSSED.

300.7 WATCHES -

300.7.1 Stand one U/I with a qualified Huntmaster at NASK.

(Qualifier and Date)

300.7.1 Stand one U/I with a qualified Huntmaster at Dixie Annex.

(Qualifier and Date)

300.8 EXAMINATIONS

Should examinations, either orally or written, be required, list them here.

300.8.1 PASS AN ORAL EXAMINATION

(Signature and Date)