



Navy Band Southeast REQUEST FOR MUSICAL SUPPORT



Requests may be e-mailed to
NavyBandSEoperations@us.navy.mil
 Mail To: DIRECTOR NAVY BAND SOUTHEAST
 PO BOX 62 NAS JACKSONVILLE
 JACKSONVILLE, FL 32212
 Tel: (904) 542-8060
 DSN: 942-8060 / 8059

1) Type of event – please check the box that best describes your event.

- | | |
|--|---|
| Military Ceremony | Military Ball (Opening/Colors Ceremony) |
| Grade/Rank/Name of senior ceremony participant | Memorial Service/Funeral |
| Other Event (please specify) | Official/Post Event Reception |

NOTE: If band support is allocated, Navy Band Southeast will perform the National Anthem.

- | | | | |
|--|---|--|-------------------------------|
| 2) Date of Event
<small>(1000 Friday is the most requested time)</small> | 3) Start Time
<small>(1000 and 1400 are optimal times for ceremonies)</small> | 4) Location Indoors Outdoors | 5) Participant Uniform |
|--|---|--|-------------------------------|

6) Point of Contact

Name(s) & Rank	Phone	E-mail
1.	1.	1.
2.	2.	2.

7) Event Description/Additional Information (Ex: NSN Change of Command, CAPT Smith Retirement Ceremony, etc.)

8) Full Command/Sponsoring Organization Name and Local Mailing Address

I Acknowledge Navy Band Southeast will perform the National Anthem.

CO/XO/OIC Signature

Print name and title

Email

Questions? Please call Navy Band Southeast Operations Desk at (904) 542-8060 / 8059