



DEPARTMENT OF THE NAVY
COMMANDING OFFICER
U.S. NAVAL STATION GUANTANAMO BAY CUBA
PSC 1005 BOX 25 FPO AA 34009-0100

NSGBINST 8370.1D
N39
11 Jun 25

NSGB INSTRUCTION 8370.1D

From: Commanding Officer, U.S. Naval Station, Guantanamo Bay, Cuba

Subj: INTRODUCTION, REGISTRATION, AND POSSESSION OF PRIVATELY OWNED
FIREARMS AND WEAPONS

Ref: (a) U.S. Navy Regulations, Article 1159
(b) OPNAVINST 5530.13D
(c) OPNAVINST 5530.14E CH-3
(d) NSGBINST 1710.10D

Encl: (1) Authorization to Temporarily Possess Privately Owned Firearms or Weapons Incident
to Shipment From NSGB
(2) Receipt of Possession

1. Purpose. To regulate the introduction and possession of privately owned firearms and weapons onboard U.S. Naval Station, Guantanamo Bay, Cuba (NSGB).

2. Cancellation. NSGBINST 8370.1C

3. Background. This instruction applies to all personnel onboard the installation. Failure to comply with the provisions of this instruction may result in administrative or disciplinary actions including, but not limited, to adverse employment action, revocation of certain privileges, revocation of entry approval, termination, and debarment. Unauthorized firearms or weapons may be confiscated.

4. Definitions

a. Firearm: Any handgun, rifle, weapon, or other device from which a bullet or projectile is discharged by gunpowder, force of an explosion, or other forms of combustion. For the purpose of this instruction, the term includes the following:

- (1) The frame, receiver, or action of any such weapon.
- (2) Interchangeable barrels.
- (3) Any firearm silencer, suppressor, or sound moderator.

b. Privately Owned Firearm: Any firearm which is not the property of the United States Government and properly issued for the performance of official duties.

c. Prohibited weapon: Includes any instrument or device that launches a potentially dangerous projectile, BB guns, pellet guns, Air Soft guns, sharpened swords, or any destructive device (e.g., bombs, fireworks, grenades, rockets).

d. Restricted sporting device: Includes recurve bows, compound bows, long bows, and arrows.

e. Paintball guns, spearfishing guns, and signaling devices such as flare guns are **EXEMPT** from this instruction. Reference (d) contains regulations pertaining to spear fishing at NSGB.

5. Policy

a. No person may import, introduce, take delivery of, store, or possess any privately owned firearms or prohibited weapons in any place or conveyance onboard NSGB. Shipment of privately owned firearms or prohibited weapons to NSGB in household goods shipments or by any other means is prohibited. Privately owned firearms and prohibited weapons will be confiscated by NSGB authorities.

b. Firearms or prohibited weapons introduced unintentionally (i.e., without prior knowledge of this instruction) must be surrendered to the custody of the NSGB Armory within 24 hours of arrival or discovery. These weapons must be stored in the Armory until the owner can arrange shipment off the installation.

(1) Upon turning in the firearm or prohibited weapon to the NSGB Armory, the owner will receive a receipt of possession (enclosure 2) with the seal number. The Security Officer will be given a signed copy.

(2) Firearms and prohibited weapons stored at the NSGB Armory may be returned to their owners only in preparation for shipment from NSGB.

(3) Owners seeking temporary possession of firearms or prohibited weapons incident to shipment must prepare and submit enclosure (1). When this form is approved by the Security Officer, the owner is authorized to possess the firearm or prohibited weapon to be shipped for up to 24 hours. The Armory must not release firearms or weapons to the owner more than 24 hours prior to schedule household goods pack out or shipment. The Security Officer may only approve requests after the owner demonstrates the following:

(a) The firearm or weapon is scheduled for pack out, consignment, or shipment within 24 hours.

(b) For firearms or weapons being shipped to the United States, the firearms or weapons meet all customs and registration requirements for importation into the United States.

(c) If the pack out or shipment is delayed, the owner must return the firearm or weapon to the Armory immediately.

c. Restricted sporting devices must be reported to Security Department within 24 hours of introduction onto NSGB. The Security Officer will maintain a registry of restricted sporting

devices. Restricted sporting devices may be stored in family housing and unaccompanied housing. Restricted sporting devices may only be transported from housing for fishing use and approved archery ranges. Any possession outside the above is prohibited.

6. Responsibilities

a. Weapons Officer:

- (1) Receive and store privately owned firearms and prohibited weapons at NSGB Armory.
- (2) Provide receipts using enclosure (2) to the owners for privately owned firearms and prohibited weapons stored at NSGB Armory.
- (3) Return privately owned firearms and prohibited weapons to their owners for temporary possession incident to shipment from NSGB upon presentation of enclosure (1), approved by the Security Officer.
- (4) Ensure that all entry approval messages advise that shipment of privately owned firearms and weapons to NSGB is prohibited.

b. Site Director, NAVSUP, Fleet Logistics Center Jacksonville (FLCJ), NSGB:

- (1) Annually verify the Personal Property contracting Instruction Guide for country: Cuba/NSGB to contain the following restriction: "No person on NSGB, must have in their possession a privately owned firearm, therefore shipment should not be made. Any privately owned firearm found to be in a shipment of Household Goods (HHG) will immediately be confiscated. Adequate storage of privately owned firearm is not available."
- (2) Direct Procurement Method (DPM) contractors will report to the Contraction Officer Representative (COR) in the event that firearms, ammunition, prohibited weapons, and restricted sporting goods are discovered in the HHG and Unaccompanied Baggage (UB) during pack out, pick-up, and delivery processes.
- (3) Notify the Security Officer and Weapons Officer of any household goods shipment containing firearms, ammunition, prohibited weapons, and restricted sporting devices.
- (4) Provide confirmation of scheduled shipments and compliance with customs regulations if required by paragraph 5.b.(2).

c. Security Officer:

- (1) When notified of an incoming household goods shipment containing firearm(s) or prohibited weapons, advise and assist the owner in the transfer, registration, and temporary storage of the firearms and weapons.
- (2) Seize all privately owned firearms and prohibited weapons that are introduced or possessed in violation of this instruction.

(3) Coordinate with Weapons Officer for storage of firearm or prohibited weapons in NSGB Armory.

(4) Maintain a registry of all privately owned firearms, prohibited weapons, and restricted sporting devices on NSGB, and inventory annually.

(5) Approve or disapprove requests for authorization to temporarily possess firearms and prohibited weapons incident to shipment, as described in paragraph 5.b.(1).

7. Forms. NSGB 8730/1 Authorization to Temporarily Possess Privately Owned Firearms or Weapons Incident to Shipment. NSGB 8370/2 Receipt of Possession.

9. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per SECNAV Manual 5210.8 of September 2019.

10. Review and Effective Date. Per OPNAVINST 5215.17A, the Weapons Officer will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy and Navy policy and statutory using OPNAV 5215/40 Review of instruction. This instruction will automatically expire 10 years after effective date unless reissued or canceled prior to the 10-year anniversary date, or an extension has been granted.



M. R. STEPHEN

Releasability and Distribution:

This instruction is cleared for public release and is available in the public share drive

AUTHORIZATION TO TEMPORARILY POSSESS PRIVATELY OWNED FIREARMS OR
WEAPONS INCIDENT TO SHIPMENT FROM NSGB

From: [Owner]_____

Date:_____

To: Security Officer

Via: (1) Site Director, FLCJ Detachment
(2) Weapons Officer

Subj: REQUEST TO TEMPORARILY POSSESS PRIVATELY OWNED FIREARMS OR
WEAPONS

1. I own the following firearms or prohibited weapons stored in the U.S. Naval Station
Guantanamo Bay, Cuba (NSGB) Armory.

<u>TYPE</u>	<u>MANUFACTURER</u>	<u>MODEL</u>	<u>SERIAL #</u>

2. Per NSGBINST 8370.1D, I request to temporarily take possession of the above firearms or
weapons incident to their shipment from NSGB. I intend to ship the above firearms or weapons
from NSGB on [date]_____.

[Owner's signature]

FLCJ DETACHMENT – SCHEDULED SHIPMENT CONFIRMATION

The above applicant has scheduled a household goods pack out for [date]_____, and has
satisfied all requirements for shipment of above firearms or weapons.

[FLCJ Det OIC or By direction]

Enclosure (1)

Subj: REQUEST TO TEMPORARILY POSSESS PRIVATELY OWNED FIREARMS OR
WEAPONS

SECURITY OFFICER APPROVAL

The above applicant is authorized to temporarily possess the above firearms or weapons incident to shipment from NSGB no earlier than 24 hours prior to pack out or shipment. This authority shall expire 24 hours after the owner takes temporary possession from the Armory.

[Security Officer or By direction]

DELIVERY RECEIPT

Applicant acknowledges receipt of the above firearms or weapons at
[time/date]_____. (Approval expires 24 hours from this time.)

[Weapons Officer or By direction]

[Owner's signature]

Enclosure (1)

RECEIPT OF POSSESSION

From: [Owner] _____
To: Weapons Officer

Subj: RECEIPT OF POSSESSION OF PRIVATELY OWNED FIREARMS OR WEAPONS TO NSGB ARMORY

TYPE	MANUFACTURER	MODEL	SERIAL NUMBER	QTY OF ROUNDS	QTY OF MAGS	BOX SEAL SERIAL

Comments: (please include all other contents in container) _____

I have ensured all contents have been accounted for and are sealed.

[Owner's signature]

I have verified all contents have been properly identified and sealed.

[Weapons Duty Officer's signature]

[Weapons Officer's signature]