

ARMED FORCES DISCIPLINARY CONTROL BOARD COMPLAINT FORM

Date: _____

To: President, Armed Forces Disciplinary Control Board
Via: (1) Commanding Officer, _____
(2) Command Legal Officer

Subj: ARMED FORCES DISCIPLINARY CONTROL BOARD COMPLAINT

Ref: (a) CNRSEINST 1620.2F

1. Per reference (a), I am submitting this complaint for your information/action.

2. My contact information is as follows:

- a. Name: _____
- b. Rate/Rank: _____
- c. Armed Force: _____
- d. Phone: _____
- e. Email: _____

3. I am writing to alert the AFDCB of (check as applicable):

| | |
|---------------------------|--|
| Prostitution. | Criminal or illegal activities involving cults or hate groups. |
| Illicit gambling. | Racial and other discriminatory practices. |
| Liquor violations. | Unfair commercial or consumer practice. |
| Sanitation hazard. | Area susceptible to terrorist activity. |
| Alcohol or drug abuse. | Lack of discipline or disorder. |
| Health or safety hazard. | Sexually transmitted disease. |
| Drug abuse paraphernalia. | Other unsafe conditions: |

4. The following information is provided for the establishment of concern:

- a. Business/Organization Name: _____
- b. Address: _____
- c. Phone: _____
- d. Point of Contact: _____

5. Additional information:

Has your command attempted to correct the problem? ___ YES ___ NO
Have you sought assistance from the Legal Assistance Office? ___ YES ___ NO
If yes, who was your attorney? _____
Are you aware of other military members who have experienced similar problems with this establishment?
___ YES ___ NO
If yes, name and command of individual: _____

6. The details of the complaint are as follows: (Provide a complete chronology of the event that is the basis for your complaint. Include dates of events, witnesses to events, and names and telephone numbers for persons contacted. You may continue on the reverse side or attach additional pages).

ARMED FORCES DISCIPLINARY CONTROL BOARD CHECKLIST

Submissions of complaints for consideration by the AFDCB must include the following:

1. _____ Servicemember provided a written (typed) complaint including:
 - a. _____ Servicemember's name, address, and phone number.
 - b. _____ Name of business, address, business telephone number, and POC at business.
 - c. _____ Nature of complaint.
 - d. _____ Actions taken by the Servicemember to resolve the problem.
2. _____ Actions taken by the command to resolve the problem.
3. _____ Any complaints from other Servicemembers about this business, including the following information: Servicemember's name, command, and phone number; nature of complaint; and actions taken by Servicemember to resolve the problem.
4. _____ Command's recommendation as to the course of action.
5. _____ Any additional command comments.